

PREVENT CHILD ABUSE ILLINOIS
Minutes of Committee Meeting

Committee: Board Development

Chair: Peggy Mayfield

Date: July 22, 2021

Members Present: Peggy Mayfield, Debra Trickey, Lane Caspar, Denise McCaffrey

Members Absent: Bob Black, John Lamarra

Discussions and Actions:

1. **Additional Agenda Items** – None at this time.
2. **Welcome** – Peggy Mayfield welcomed everyone to the meeting.
3. **Update on Board Membership** – Current board membership is at 20. There will be one member leaving the board in June 2022. The committee reviewed the Board Member Classes document which allows us to look at the terms and makeup of the board.
4. **Prospective New Board Members** – The committee had a lengthy discussion about bringing on new board members that included our need for diversity, males, and corporate representation. Peggy suggested creating a formal letter that could be sent to corporations to recruit new members. This could be a direct approach to ask for leaders within financial departments to help find qualified members to take on the role of Treasurer in the future. The committee also discussed having prospective members serve on committees prior to joining the full board. Debra shared a document showing that this is considered good practice. Denise stated that if we do this, we need to develop a strong orientation that links new committee members with a mentor. It was suggested that we are having trouble getting new members because we are relying solely on current members to suggest and recruit new members. The committee will do more research on what is best practice for bringing on new members. The following prospective members were discussed. They do not fit the demographic we are currently looking for.
 - Dr. Anita Rice recommended by Valerie McDaniels. Denise met with Dr. Rice via Zoom and will follow up to see which committee she is interested in joining.
 - Erica Hunt was recommended by Karen Dennis. Denise met with Erica and explained our need for diversity. Erica is willing to serve on a committee. Denise will follow up with her.
 - Kimberly Hauck is a friend of Erica Hunt who is in the medical field and is African American. Denise will follow up with her.
 - Debra Trickey has approached the Vice President of Finance at HSHS and will follow up with him.
5. **FY 22 Committee Description Final Approval** – The committee reviewed and approved the updated description.
6. **Board Assessment Results** – Denise shared two versions of the results. The full version from Survey Monkey is 28 pages long. Denise created a truncated version (graphs and spaces removed) to be shared with the full board that is only 8 pages long. Denise will look for actual attendance numbers at committee meeting to compare with what people self-report. It was suggested that people are not attending committee meetings because they don't find them useful or feel like they are contributing.
7. **Online New Board Member Materials/Board Orientation** – Creating an engaging orientation for new board members is crucial. Denise will work with Tarra to update past orientations for the Sept. Board Meeting. The committee will work on creating a long-term orientation plan that includes the DCFS online mandated reporter training and ethics training. This orientation could be in-person, virtual or a hybrid.
8. **Education Presentation for the Sept. Board Meeting** – The committee suggests holding an orientation presentation. It has been several years since this has been done.
9. **Other**- Nothing at this time.

Recommendations to Board:

None at this time.

***Future Meetings: All meetings are held at 8:30 am
Thursday, October 28, 2021
Thursday, January 27, 2022
Thursday, April 28, 2022***